

College of Psychologists of New Brunswick

**44th VIRTUAL ANNUAL GENERAL MEETING
2023**

2023-05-17



AGENDA

1. Call to Order
2. Proof of Notice
3. Proof of Quorum
4. Adoption of the Agenda
5. Adoption of 2022 Annual General Meeting minutes
6. Welcome New Licenced Members
7. Congratulate Recent Retirees
8. Presentation for Years of Service
9. Presentation of Fellow
10. Election of President-Elect
11. Election of Members at Large
12. Receipt of Reports*
13. Financial Report 2022
14. Proposed budget (2024)
15. Professional Affairs Committee Presentation
16. Confirmation of amendments to the By-Laws
17. Confirmation of amendments to the Code of Conduct
18. Welcome New President
19. New Business
20. Adjournment of Meeting

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- 12.1 * Council
 - 12.2 * Registration Committee
 - 12.3 * Complaints Committee
 - 12.4 * Hearing Committee
 - 12.5 * Professional Affairs Committee
 - 12.6 * Mediation Panel

CPNB Virtual Annual General Meeting – May 17, 2023

*The meeting was chaired by the CPNB President, Felipe Ramirez Hinrichsen,
and moderated by Dr. Jane Walsh*

1. Call to Order

Dr. Jane Walsh called the meeting to order at 6:35 pm and introduced herself as the moderator. Dr. Walsh then advised that the meeting will be recorded for minutes purposes and asked that participants take a moment to grant consent for the recording of the meeting.

**98% in favour
2% abstentions**

The CPNB President, Felipe Ramirez Hinrichsen, welcomed everyone to the 44th Virtual Annual General Meeting and thanked everyone for participating.

2. Proof of Notice

Proof of notice was given by reading the “Official Notice” which was sent out to all members on Wednesday, May 3rd, 2023. The registration form was sent to all members on Tuesday, April 18th, 2023 and again on Wednesday, May 3rd, 2023.

3. Proof of Quorum

Proof of quorum was established with at least 30 licensed members in attendance (139 voting members were present).

4. Adoption of the Agenda

Dr. Jane Walsh presented the Agenda for the 44th Virtual AGM.

AGM: 01-CPNB-230517

Motion (L. Morin, M.A. Campbell)

“That the agenda for the 44th Virtual Annual General Meeting be accepted as presented.”

**95% in favour
5% abstentions
Motion Carried**

5. Adoption of Minutes of the 2022 AGM

AGM: 02-CPNB-230517

Motion (L. Dubé, L. Morin)

“That the minutes of the 43rd Annual General Meeting, held virtually on May 18, 2022, be accepted as presented.”

**87% in favour
1% against
12% abstentions
Motion Carried**

6. Welcome New Licensed Members

Registrar Dr. Jacques Richard welcomed new licensed members.

7. Congratulate Recent Retirees

President Felipe Ramirez Hinrichsen congratulated recent retirees.

8. Presentation for Years of Service

President Felipe Ramirez Hinrichsen acknowledged members who had 30+ years of service.

9. Fellow of CPNB Membership

Registrar Dr. Jacques Richard announced the CPNB Fellow member for 2023 – Dr. Léonard Goguen.

10. Election of President-Elect

Dr. Jo Anne Savoie, Chairperson of the Election Committee, in keeping with By-Law 86, presented the nomination of Louise Morin, proposed by Carole Cormier-Rioux, seconded by Mélanie Babineau Ross for the position of President-Elect. There were no nominations from the floor and Louise Morin was elected by acclamation.

11. Election of Members-at-Large

Dr. Jo Anne Savoie, Chairperson of the Election Committee, in keeping with By-Law 86, presented the nominations of Angela Gionet (proposed by Dr. Melissa Burgess Moser, seconded by Mathieu Gautreau) and Dr. Mary Ann Campbell (proposed by Dr. Robin Patterson, seconded by Dr. Angela Burbridge). There were no other nominations from the floor and Angela Gionet and Dr. Mary Ann Campbell were elected by acclamation.

12. Receipt of Reports

The membership was provided with electronic copies of the reports listed in item 12 via e-mail.

12.1 Council Report

President Felipe Ramirez Hinrichsen presented Council’s report.

AGM: 03-CPNB-230517

Motion (L. Morin, M.A. Campbell)

“That the report from Council be received as presented.”

**93% in favour
7% abstentions
Motion Carried**

12.2 Registration Committee Report

12.3 Complaints Committee Report

12.4 Hearing Committee Report

12.5 Professional Affairs Committee Report

12.6 Mediation Panel Report

AGM: 04-CPNB-230517

Motion (L. Dubé, T. Fitzgerald)

“That the reports from the Registration, Complaints, Hearing and Professional Affairs committees and Mediation Panel be received as presented.”

**89% in favour
1% against
10% abstentions
Motion Carried**

13. Financial Report 2022

Ms. Caroline Roy of Allain & Associates presented the accountant’s report and financial statement. Copies of these reports were sent to membership by e-mail on Monday, May 15th, 2023. In 2022 there was an excess of \$21,965 in the General Fund. The net assets at the end of 2022 were \$53,382. Cash and cash equivalents at the end of 2022 were \$208,826.

AGM: 05-CPNB-230517

Motion (L. Maillet, M.A. Campbell)

“To receive the financial report and statements for 2022 as submitted.”

**94% in favour
1% against
5% abstentions
Motion Carried**

14. Proposed budget (2024)

Executive Director Mandy McLean presented the 2024 proposed budget. Copies were sent to membership by e-mail on Monday, May 15th, 2023. It was proposed to Council, and they approved, that membership fees be increased as follows: Licensed members \$1,200; non-practicing members \$450; retired members \$180; and Interim members \$800. Ms. McLean stated that the last increase was in 2018. She added that the decision was made to integrate the legal fee into the membership fee, therefore eliminating the legal fee. There will also be an increase in all other fees – oral exams, application fees, etc. The complete list of fees can be found in CPNB’s by-laws under Appendix 1. Ms. McLean stated that the AGM will continue to be held virtually as it is more cost efficient and more members participate in this way.

AGM: 06-CPNB-230517

Motion (M.A. Campbell, A. Burbridge)

“To approve the 2024 proposed budget as presented.”

**80% in favour
11% against
9% abstentions
Motion Carried**

15. Professional Affairs Committee Presentation

Laura Kabbash did a presentation on the work that the Professional Affairs Committee has done since the last AGM.

16. Confirmation of amendments to the By-Laws

On Wednesday, May 3rd, 2023, the By-Law amendments on the “Professional Liability Insurance” and the “Code of Conduct” were sent out electronically to members. On Monday, May 15th, 2023, the By-Law amendment on the “Summary of Fee” was sent out to members by e-mail. Registrar Dr. Jacques Richard presented the following amendments.

AGM: 07-CPNB-230517

Motion (T. Fitzgerald, F. Ramirez Hinrichsen)

“That the Admissions Requirements By-Law pertaining to 10.2 Professional Liability Insurance be modified by changing the amount per claim from \$7 million to \$5 million.”

**87% in favour
13% abstentions
Motion Carried**

“That Appendix 1 – Summary of Fee By-Law be modified as presented in the Resolution by Membership document that was sent to all members registered for the AGM via e-mail on Monday, May 15th, 2023.”

79% in favour
7% against
14% abstentions
Motion Carried

17. Revised Code of Conduct

Dr. Jacques Richard presented changes made to the code of conduct and stated that these changes were adopted by Council. These proposed changes were distributed to members by e-mail on May 3rd, 2023. He reminded members that this is a working document and if anyone has any suggestions or recommendations, they should send these in to CPNB.

“To accept the amendments to the CPNB Code of Conduct as presented.”

**93% in favour
7% abstentions
Motion Carried**

18. Welcome New President

President Felipe Ramirez Hinrichsen gave special thanks to the Past President, Mathieu Gautreau, for all the hard work he contributed over the past 3 years. He then invited the new president, Dr. Angela Burbridge, to say a few words.

President Dr. Angela Burbridge stated that she was honoured to be part of this amazing college and thanked Council & staff for all of their hard work and dedication to the College. She also thanked members who volunteer their time on committees for the College.

19. New Business

There was no new business.

20. Adjournment of Meeting

President Dr. Angela Burbridge thanked the group again for participating in this year’s AGM and then gave a special thanks to members who have terminated their mandates for their hard work and contributions – they are Mathieu Gautreau, Dr. Theresa Fitzgerald and Dr. Jo Anne Savoie. She congratulated the new President-elect as well as the new members of Council. She then proceeded to move that the meeting be adjourned at 8:18 pm.

Council members were then reminded to log in to a brief meeting after adjournment of the AGM.

Respectfully submitted by,

Jeanne Lirette
Administrative Assistant